

GOVERNANCE COMMITTEE MEETING

Partners for Performance, 920 Water Street, Suite 32B, Meadville, PA 16335

March 20, 2019

3:04 pm

ATTENDANCE

Dr. Aldo Jackson 📞

Gary Shaw 📞

ABSENT

Brad Tisdale

Bob Cardamone

Rich Krankota

GUESTS

Sara Dodeci 📞

PFP STAFF

Janet Anderson

Deb O'Neil

Erin Shaffer

Ramon Rodriguez

Jackie Hamilton

WELCOME/ROLL CALL

Ms. O'Neil called the meeting to order at 3:04 pm. Roll call was taken. It was noted there was no quorum.

VISITOR RECOGNITION/PUBLIC COMMENT

Visitors introduced themselves. There was no public comment.

APPROVAL OF MINUTES – JANUARY 16, 2019

The Governance Committee minutes for the January 16, 2019 meeting will be presented for approval at the next committee meeting with a quorum.

REVIEW OF PREVIOUS ACTION ITEMS

None.

RECOMMENDATION OF REVISED INDIVIDUAL TRAINING ACCOUNT POLICY

Ms. O'Neil presented a revised Individual Training Account Policy to the committee. It was previously reviewed by the Workforce Solutions Committee, who suggested to add a line about the \$5500 ITA cap at the end of #9 in addition to the other revisions noted in the copy provided to the Governance Committee. Due to lack of quorum, the policy would not be formally recommended by the Governance Committee for board approval. However, the policy has been and will be reviewed by other committees. The revisions, related to supporting HPOs in other workforce development areas, has an impact on participants of the Economic Transition grant.

Discussion ensued regarding monitoring career pathways while allowing funding for more than one training program. Currently, the determination of whether subsequent training programs are supporting the same pathway is made by the Title I staff. It was suggested that a crosswalk product be used in making this determination. Additionally, any eligible WIOA participant should have an Individual Employment Plan, which would require an amendment if the programs no longer align.

Ms. O'Neil agreed that language focusing funding efforts on career pathways is in alignment with WIOA's effort to mitigate barriers to employment for clients and help them reach success through career pathways.

****ACTION****

- **Language will be added to the Revised Individual Training Account Policy that suggests how multiple training programs are determined as part of a career pathway, as well as an example demonstrating a relation.**

PARTNER MOU UPDATE

Ms. O'Neil noted that the Partner MOU, which was amended and revised due to the change in Title II providers in 2018, has made progress and only a few partner signatures are needed to complete the process.

WDB MEMBERSHIP UPDATE

NOMINATING COMMITTEE

Ms. O'Neil noted that Ms. Hamilton is scheduling a Nominations Committee call before the end of March. The committee will discuss a proposed slate of officers for the 2019/2020 program year as well as appointing a board member to represent Crawford County on the Executive Committee since Laura Hyde is no longer serving. Ms. O'Neil also noted that Bob Cardamone's term expires at the end of the program year, and though he will no longer serve on the board, he will remain active at the committee level.

NEW MEMBERS

Mr. Steven Davis of Clarion Hospital is expected to be appointed by the Clarion County Commissioners on March 27.

OTHER BUSINESS

RESCARE UPDATE (POLICY-RELATED DISCUSSION ONLY)

Ms. Dodeci had no further update to offer.

NEXT MEETING – WEDNESDAY, MAY 15, 2019

REPORT FOR EXECUTIVE COMMITTEE

There was no report for the Executive Committee outside of the suggestions for the Revised Individual Training Account policy.

REVIEW OF ACTION ITEMS

1. **Language will be added to the Revised Individual Training Account Policy that suggests how multiple training programs are determined as part of a career pathway, as well as an example demonstrating a relation.**

ADJOURNMENT

There being no further business, the meeting adjourned at 3:38 pm.

Respectfully submitted,
Jackie Hamilton
NWPA Job Connect